

Minutes

Thursday, Oct. 25, 2018, 12 pm EDT

Present: Alanna Mackenzie (AM), Kim Strong (KS), Gordon Griffith (GG), Paul Kushner (PK), Bruce Angle (BA), Douw Steyn (DS), Wayne Richardson (WR)

Regrets: Dominique Paquin (DP), Fred Conway (FC), Amir Shabbar (AS)

ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.

1. APPROVAL OF AGENDA

Motion to adopt the agenda. (KS/WR). Carried.

2. APPROVAL OF MINUTES

Motion to approve as written: (DS/WR). Carried

3. REPORTS FROM THE CONGRESS' LACs and Congress Committee Update

Montreal 2019 (PK for DP)

PK highlighted the following points from the written report submitted by DP:

- Updated IUGG budget as of Oct. 18, 2018 received on Oct. 23, 2018 via email.
- Abstract submissions can be made for scientific program.
- Online registration is now open, CMOS members receive a discount.
- **New A.I. E3.1:** GG to send communication to CMOS community explaining the CMOS relationship with IUGG General Assembly 2019 and that registration and abstract submission are now open.
- **New A.I. E3.2:** GG to ensure that the CMOS website communicates the CMOS relationship with IUGG General Assembly 2019 and also provides on the Members-only side the code providing CMOS members with a rebate on registration.
- Meeting rooms will be available for any committee and/or special interest group to use during the event.

Montreal 2019 - Student Travel Bursaries (GG and PK)

A usual CMOS congress budgets \$10K for student travel bursaries. Since Montreal 2019 is not a usual CMOS congress and the IUGG budget does not include funds for student travel bursaries (apart from assistance for students from developing countries), a motion was proposed to budget \$3K from CMOS' share of the anticipated revenue from the IUGG General Assembly 2019 to enhance student activities during the event and seek matching funds from other organizations and institutions.

Motion to budget \$3K from CMOS' share of the anticipated revenue from the IUGG General Assembly 2019 to enhance student activities during the event. (PK/ KS). Carried.

Ottawa 2020 (BA)

BA stated that the congress planning is advancing well. The following progress was shared:

- The Delta Ottawa City Centre hotel has a large exhibition area for our congress;
- The Scientific Program Committee is developing the program structure and congress theme.
- Next meeting of the LAC will be held early in November.

Congress Committee Update

PK stated that the new Congress Committee will meet for the first time on Nov. 22, 2018.

4. IUGG Executive Committee Expense Reimbursement

The Executive Committee endorsed the proposal to reimburse the travel, hotel and registration fees to attend the IUGG General Assembly 2019 in Montreal, for Gordon Griffith, Executive Director, Douw Steyn, Director of Publications and Denis Bourque, Prize and Awards Coordinator.

5. Memorandum of Understanding with International Societies

CMOS has MOUs with the Royal Meteorological Society (RMS), the American Meteorological Society (AMS) and the Canadian Geological Union (CGU).

New A.I. E3.3: GG will conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)

An MOU with the Australian Meteorological and Oceanographic Society is in a final draft being reviewed by the Executive Director of AMOS and the AMOS Council before being presented to the CMOS Executive Committee for approval.

6. Executive Reports

President: PK restructured the president's report to eliminate all the actions items associated with the work of the new Congress Committee.

Vice-President: KS is working through updating the CMOS committee structure. GG confirmed that the terms of reference for each committee are being translated by the translator with whom CMOS has been working for a number of years.

Executive Director: The IUGG General Assembly 2019 is not using a program APP for this event. The last year of the three-year contract between CMOS and MyEventApps will be for Congress Ottawa 2020.

Treasurer: Refer to submitted report.

Corresponding Secretary: AM confirmed that six new members joined CMOS since the last meeting. She also confirmed that all the dates for the tour speaker of the western half of the country are scheduled and confirmed. The tour dates for the eastern half of the country will all take place in early 2019.

Past President: Refer to submitted report.

Director of Publications: Communication between Taylor & Francis (A-O publisher) and the technical editor broke down over the summer causing publishing delays.

7. March for Science

CMOS Council endorsed the Vancouver Island Centre's support of the local March for Science. The Executive Committee agreed with PK proposing the following to be moved for adoption at the next Council meeting:

"Recognizing that the March for Science organization provides effective advocacy for science and scientific research in a manner that aligns with the CMOS mission, CMOS Council endorses the 2019 March for Science event. CMOS Council also encourages all CMOS Centres to participate in the event as they fit."

8. IMO Prize – CMOS Recognition

Gordon McBean was been awarded the International Meteorological Organization (IMO) prize by the World Meteorological Organization (WMO) Executive Council. The original WMO press release was posted on the CMOS website and shared across our social media networks.

New A.I. E3.4: GG will send out the congratulatory letter drafted by PK to the recipient of the IMO Prize.

9. Cycle of Activities

A short discussion transpired on whether all the activities identified in the cycle of activities listing should be formally recorded in the meeting minutes as completed actions. The original intent of this listing was to help each Executive Committee member understand what they are responsible for over the annual work cycle of the society and it was not the intent to formalize the work being completed.

10. Review of Action Items – the Action Item list was reviewed and the redlined version will be shared with the Executive Committee.

11. **Adjournment** – Motion (WR/DS) – carried.

Executive Committee	Centre Chair Committee	Council
Thursday	Thursday	Thursday
August 16	September 13	September 20
October 18	November 08	November 15
December 13	January 10	January 17
February 14	March 07	March 21

Appendix 1

New Action Items from Executive Meeting #3

E3.1 - GG to send communication to CMOS community explaining the CMOS relationship with IUGG General Assembly 2019 and that registration and abstract submission are now open.

E3.2 - GG to ensure that the CMOS website communicates the CMOS relationship with IUGG General Assembly 2019 and also provides on the Members-only side the code providing CMOS members with a rebate on registration.

E3.3: GG will conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)

E3.4: GG will send out the congratulatory letter drafted by PK to the recipient of the IMO Prize.